



ENGAGEMENT ON CONTRACTUAL BASIS
(ADVT.NO.HRAQ/CONT-EX-B/24-173 dated 30/10/2024)

Oil India Limited (OIL), a Maharatna Public Sector Undertaking intends to engage following personnel purely on contractual basis for immediate engagement at Centre of Excellence for Energy Studies (CoEES), Guwahati. The contractual requirement which is purely temporary in nature shall also entail working in shifts involving arduous and hazardous nature of jobs in remote/far-flung OIL installations/locations and also on “On-Call” duty basis. Only Indian Nationals are eligible to apply on the date of registration.

| Sl. No. | Contractual Engagement Requirement | Eligibility Criteria | | Contractual Emoluments per month* |
|---------|---|--|--|-----------------------------------|
| | | Candidates should possess all the qualification/requirements as given below | Age Limit (years) as on the date of registration for Walk-in-Interview | |
| 1 | Contractual Geologist (Petrology) (01 No.) | (i) M.Sc. (Geology / Applied Geology) or M. Tech. (Geology / Applied Geology). (ii) Must possess PhD degree holder with specialization in Petrology. (iii) Research / Working Experience of more than 01 (one) year in laboratory of Oil & Gas industry / Mineral & Mining industry/ Research Organization/ University / Institute. | Minimum age: 24 years. Upper age limit: 45 years as on date of registration for Walk-in-Interview | ₹ 60,000/- per month |
| 2 | Contractual Geologist (Economic/Ore Geology) (01 No.) | (i) M.Sc. (Geology / Applied Geology) or M. Tech. (Geology / Applied Geology) (ii) Must possess PhD degree holder with specialization in Economic / Ore Geology. (iii) Post Qualification Work Experience of more than 01 (one) year in laboratory of Oil & Gas industry / Mineral & Mining industry/ Research Organization / University/ Institute. | Minimum age: 24 years. Upper age limit: 45 years as on date of registration for Walk-in-Interview | ₹ 70,000/- per month |
| 3 | Contractual Geologist (Micropaleontology) (01 No.) | (i) M.Sc. (Geology / Applied Geology) or M. Tech. (Geology / Applied Geology) (ii) Must possess PhD degree holder with specialization in Micro-Paleontology. (iii) Research / Working Experience of more than 01 (one) year in micro-paleontological laboratory of Oil & Gas industry/Research Organization/ University/ Institute. | Minimum age: 24 years. Upper age limit: 45 years as on date of registration for Walk-in-Interview | ₹ 60,000/- per month |

| Sl. No. | Contractual Engagement Requirement | Eligibility Criteria | | Contractual Emoluments per month* |
|---------|--|---|--|-----------------------------------|
| | | Candidates should possess all the qualification/requirements as given below | Age Limit (years) as on the date of registration for Walk-in-Interview | |
| 4 | Contractual Geologist (Sedimentology) (01 No.) | (i) M.Sc. (Geology / Applied Geology) or M. Tech. (Geology / Applied Geology). (ii) Must possess PhD degree holder with specialization in Sedimentology. (iii) Post Qualification Work Experience of more than 01 (one) year in laboratory of Oil & Gas industry / Research Organization / University/ Institute. | Minimum age: 24 years. Upper age limit: 45 years as on date of registration for Walk-in-Interview | ₹ 70,000/- per month |

*The total Contract Emoluments consists of Fixed and Variable components.

*Incidental of ₹ 500/- per day for the actual number of days worked for OIL outside the place of posting.

Note:

- i). Reservation and age relaxation will be as per Government guidelines.
- ii). Contract Period: Contractual engagement will be for a period of 01 (One) year, extendable by another 01 (One) year only, up to a maximum period of 02 (Two) years only. The said contract period will be extendable depending upon requirement of the company, performance of the individual, conduct, fitness etc.
- iii). Age Limit: As on the date of registration for Walk-in-Interview for above requirement.

1.0 Details of Walk-in-Interview:

Interested candidates meeting the above eligibility criteria should report for registration for the Walk-in-Interview process at the following venue as per the schedule given below:

Venue: Oil India Limited, Centre of Excellence for Energy Studies, 5th Floor, NRL Centre, 122A Christian Basti, G.S. Road, Guwahati, Assam, India, PIN-781005.

| Contractual Engagement Requirement | Date and Time of Registration* | Date of Walk-in-Interview [#] |
|---|---------------------------------------|--|
| Contractual Geologist (Petrology) | 21/11/2024 9:00 A.M. to 11:00 A.M. | 21/11/2024 |
| Contractual Geologist (Economic/ Ore Geology) | 21/11/2024 9:00 A.M. to 11:00 A.M. | 21/11/2024 |
| Contractual Geologist (Micropaleontology) | 21/11/2024 9:00 A.M. to 11:00 A.M. | 21/11/2024 |
| Contractual Geologist (Sedimentology) | 21/11/2024 9:00 A.M. to 11:00 A.M. | 21/11/2024 |

*No candidates will be allowed to register after 11:00 AM as stated herein above.

NOTE:

#. If the total number of candidate(s) registered for the Walk-in-Interview on the above scheduled date is beyond the adequate limit/capacity, please note that the Walk-in-Interview for the remaining registered candidate(s) will be carried forward/completed on the subsequent day(s), as required, which will be informed to the candidate(s) on the date of the registration.

2.0 Candidates must bring the following document(s)/certificate(s)/testimonial(s) in originals while reporting for the Walk-in-Interview process:

- a) Filled in Personal Bio-Data Form (format given on the last 2 pages of this advertisement).
- b) 01 (One) recent 3cm X 3cm coloured photograph.
- c) Valid Identity Proof and valid Address Proof from Competent Government Authority.
- d) Date of Birth (DoB) proof i.e., Birth Certificate or Class X certificate containing DOB.
- e) Admit Card, Marksheet and Pass Certificate of Class 10 issued by the concerned Government Recognized Education Board; Document(s)/Certificate(s)/Testimonial(s) of essential qualification(s) and Experience Certificate(s).
- f) Valid Caste Certificate (SC/ST/OBC), if applicable; Valid Non-Creamy Layer certificate, if applicable; Valid Income and Asset Certificate to be produced by Economically Weaker Sections, if applicable; Valid Disability Certificate, if applicable; Valid Discharge Book/Service and Release Certificate for Ex-Servicemen (Pages containing Personal Particulars and Service Particulars), if applicable.
- g) No-Objection Certificate from concerned employer, in original, in case the applicant is working in any organization.
- h) A set of self-attested photocopies of all applicable document(s)/certificate(s)/testimonial(s) as mentioned above.

2.1 Candidate(s) without original document(s)/certificate(s)/testimonial(s) will not be allowed to appear in the Walk-in-Interview.

2.2 Candidates meeting the eligibility criteria will only be allowed to appear in the Walk-in-Interview.

3.0 Selection Criteria:

- a) The candidate will be selected based on Walk-in-Interview of total 100 marks.
- b) The minimum qualifying marks will be 50 for all categories.
- c) The breakup of 100 marks will be on, Professional Knowledge and skills (in concerned discipline), Professional Knowledge and skills (in allied discipline), Personal Attributes and Soft Skills.
- d) Final selection from among the candidates who have appeared and secured the minimum qualifying marks of 50 in the Walk-in-Interview will be only on the basis of merit as per the marks obtained in the Walk-in-Interview.

4.0 Experience, Job Profile, Duty Responsibilities/Accountabilities, Skill and knowledge:

4.1 Contractual Geologist (Petrology):

A. Job Profile & Responsibilities

- a) To be posted at Centre of Excellence for Energy Studies (CoEES), Oil India Limited, Guwahati, Assam.
- b) Overall responsible for generation of geological and geochemical laboratory data and analysis.
- c) Work with a range of specialist equipment as part of job, thin section petrography, SEM, XRD, XRF, EPMA, and other petrological analysis techniques etc.
- d) Undertake field visits to collect site samples.
- e) Interpret a variety of data and analyze results.
- f) Provide support and recommendations to mainstream geologists.
- g) Develop databases to track and organise information.
- h) The candidate will review and update the requirement of consumables/materials in related laboratory.

- i) The selected candidate will weekly report the progress of project/assigned works etc. to concerned reporting authority/HoD.
- j) The candidate will ensure and follow the safety measure in laboratory and office.
- k) The candidate has to maintain the relevant records of analysis/ projects/ results etc.
- l) Awareness and adherence to OIL's HSE policies and Code of Conduct.

B. Skills & Experience:

- a) Candidate should have research experience in the area of Igneous/Metamorphic Petrology.
- b) The candidates should have in-depth knowledge in Petrology, Mineralogy and Petrography related to sedimentary, Metamorphic and Igneous rocks.
- c) Publications in reputed Journals and Conference Proceedings in these fields are desired.
- d) Candidate experience in thin section petrography, SEM, XRD, XRF, EPMA and other petrological analysis techniques and data interpretation.
- e) Candidate should have knowledge and hold of Indian sedimentary basins as well as Igneous and Metamorphic terrain.
- f) Experience in field mapping and sampling of petrological units is desired.
- g) Excellent communication skills having fluency in English.
- h) General technical ability and safety awareness.
- i) The ability to work as part of a team.
- j) Research skills and the ability to manage a project or study.
- k) A methodical approach to work for analyzing samples and collating data.
- l) Good IT and database skills.

4.2 Contractual Geologist (Economic / Ore Geology):

A. Job Profile & Responsibilities:

- a) To be posted at Centre of Excellence for Energy Studies (CoEES), Oil India Limited, Guwahati, Assam.
- b) Overall responsible for generation of geological and geochemical laboratory with respect to Ore and Economic Geology.
- c) Work with a range of specialist equipment as part of job, including ore microscopy, SEM, XRD, XRF, ICP-MS, LA-ICP-MS, EPMA etc.
- d) Undertake field visits to collect site samples.
- e) Interpret a variety of data and analyze results.
- f) Provide support and recommendations to mainstream geologists.
- g) Develop databases to track and organize information.
- h) The candidate will review and update the requirement of consumables/materials in related laboratory.
- i) The candidate will weekly report the progress of project/assigned works etc. to concerned reporting authority/HoD.
- j) The candidate will ensure and follow the safety measure in laboratory and office.
- k) The candidate has to maintain the relevant records of analysis/ projects/ results etc.
- l) Awareness and adherence to OIL's HSE policies and Code of Conduct.

B. Skills & Experience:

- a) The candidates should have in-depth knowledge in Economic Geology, Mineral Deposits, and Ore Genesis related to exploration and exploitation of mineral resources.
- b) Candidate should have research experience in the area of Economic Geology, Mineral Deposits and Ore Genesis.
- c) Candidate should have experience in geochemical prospecting, and mineral resource estimation and data interpretation.
- d) Experience in field mapping and resource estimation in mineralized zones is desired.
- e) Publications in reputed Journals and Conference Proceedings in these fields are desired.
- f) The Candidate experience in ore microscopy, SEM, XRD, XRF, ICP-MS, LA-ICP-MS, EPMA etc., geochemical prospecting, and mineral resource estimation and data interpretation.
- g) Candidate should have knowledge and hold of Indian sedimentary basins as well as Igneous and Metamorphic terrain for understanding the mineral and ore deposits of India.
- h) Excellent communication skills having fluency in English.
- i) General technical ability and safety awareness.
- j) The ability to work as part of a team.
- k) Research skills and the ability to manage a project or study.
- l) A methodical approach to work for analyzing samples and collating data.
- m) Good IT and database skills.

4.3 Contractual Geologist (Micropaleontology):**A. Job Profile & Responsibilities:**

- a) To be posted at Centre of Excellence for Energy Studies (CoEES), Oil India Limited, Guwahati, Assam.
- b) Overall responsible for carrying out micropaleontological studies.
- c) Work with a range of specialist equipment as part of job, including Stereomicroscope, SEM and electron microprobes etc.
- d) Undertake field visits to collect site samples.
- e) Interpret a variety of data and analyze results.
- f) Provide support and recommendations to mainstream geologists.
- g) Develop databases to track and organize information.
- h) The candidate will review and update the requirement of consumables/materials in related laboratory.
- i) The candidate will weekly report the progress of project/assigned works etc. to concerned reporting authority/HoD.
- j) The candidate will ensure and follow the safety measure in laboratory and office.
- k) The candidate has to maintain the relevant records of analysis/ projects/ results etc.
- l) Awareness and adherence to OIL's HSE policies and Code of Conduct.

B. Skills & Experience:

- a) Candidate should have research experience in the area of micropaleontology, biostratigraphy, and allied areas.
- b) Candidate with experience in identifying micro-fossils, biostratigraphy and paleoenvironmental analyses, Biomarker analysis.

- c) Publications in reputed Journals and Conference Proceedings in these fields are desired.
- d) Candidate with first-hand experience in Stereomicroscopy, extraction of microfossils and general methods of washing, sieving and specialist methods of separation.
- e) The Candidate should be knowing the processing and extraction techniques of microfossils and handling the equipment likes sieves, ultrasonic bath, wet and dry sediment splitters, balances etc.
- f) Candidate should have knowledge and hold of Indian sedimentary basins.
- g) Experience of outcrop geological mapping in sedimentary basin is desired.
- h) Excellent communication skills having fluency in English.
- i) General technical ability and safety awareness.

4.4 Contractual Geologist (Sedimentology):

A. Job Profile & Responsibilities:

- a) To be posted at Centre of Excellence for Energy Studies (CoEES), Oil India Limited, Guwahati, Assam.
- b) Overall responsible for generation of geological and sedimentological laboratory data, analysis and interpretation as part of sedimentological studies.
- c) Work with a range of specialist equipment as part of job, including thin section sample preparation system, Petrography Microscope, SEM, XRD, XRF etc.
- d) Undertake field visits to collect site samples.
- e) Interpret a variety of data and analyze results.
- f) Provide support and recommendations to mainstream geologists.
- g) Develop databases to track and organize information.
- h) The candidate will review and update the requirement of consumables/materials in related laboratory.
- i) The candidate will weekly report the progress of project/assigned works etc to concerned reporting authority/HoD.
- j) The candidate will ensure and follow the safety measure in laboratory and office.
- k) The candidate has to maintain the relevant records of analysis/ projects/ results etc.
- l) Awareness and adherence to OIL's HSE policies and Code of Conduct.

B. Skills & Experience:

- a) Candidate should have research experience in the area of Sedimentary geology.
- b) The candidates should have in-depth knowledge in Sedimentology & Petrology related to Petroleum Exploration, Basin analysis, Sedimentary environments analysis.
- c) Publications in reputed Journals and Conference Proceedings in these fields are desired.
- d) Candidate experience in thin section petrography, SEM, XRD, XRF etc. and data interpretation are desired.
- e) Experience of outcrop geological mapping in sedimentary basin is desired.
- f) Candidate should have knowledge and hold of Indian sedimentary basins.
- g) Excellent communication skills having fluency in English.
- h) General technical ability and safety awareness.
- i) The ability to work as part of a team.
- j) Research skills and the ability to manage a project or study.
- k) A methodical approach to work for analyzing samples and collating data.
- l) Good IT and database skills.

5.0 **General Conditions:**

- a) The contract can be terminated at any time by giving notice of 15 days, by either side.
- b) Candidates will be required to join immediately, if selected. If the candidate does not join on the stipulated date as decided by Management, he/she will be allowed extension for another maximum of 15 (fifteen) days from the aforesaid stipulated date. Failure to join within the above-mentioned timeline will result in cancellation of his/her selection.
- c) Contract tenure will commence from the date of joining and shall end on expiry of the prescribed period and no separate notice shall be required to be given.
- d) Selected candidates will be entitled for the total Contract Emoluments, which will include both the Fixed and Variable components. However, in case selected candidate avails Maternity Leave during the course of Contractual engagement, only the Fixed component of the Contract Emoluments shall be paid.
- e) No Travelling Allowance/ Daily Allowance will be paid to the candidates for appearing in the Walk-in-Interview.
- f) Candidates have to make their own arrangements to appear for the Walk-in-Interview viz. travel, accommodation etc. Further, no reimbursement shall be provided for joining.
- g) If a candidate is found guilty of either of the following mentioned hereunder, such a candidate may, in addition to rendering himself/herself liable to criminal prosecution, will also be liable to be disqualified for the above contractual engagement for which he/she is a candidate and to be debarred, either permanently or for a specified period, from any examination or test conducted by OIL i.e. (i) using unfair means (ii) impersonating or procuring impersonation by any person (iii) misbehaving (iv) resorting to any irregular or improper means in connection with his/her candidature for selection (v) obtaining support for his/her candidature by any unfair means.
- h) The contractual engagement will NOT confer any right on the candidate for regularization in OIL.
- i) Candidate/contract of candidate(s) submitting false certificates or suppression/submission of incorrect information shall be liable for termination/disqualification/rejection at any stage.
- j) The candidate should be of sound health and has to provide a fitness certificate from a Govt. registered medical practitioner at the time of joining in the prescribed format.
- k) The candidate will have to submit a character and antecedents verification certificate from concerned authorities at the time of joining.
- l) Candidate(s) working in any organization, if selected, has to submit release letter, in original, from the present employer at the time of engagement.
- m) The selected candidate(s) will be liable to be placed in any location as deemed fit by the competent authority.
- n) The selected candidate(s) will have to arrange accommodation at his/her own cost during the period of the above contractual engagement.
- o) All taxes as applicable will be borne by the individual(s).
- p) The selected candidate(s) shall be entitled for 20 days paid leave for a 01 (one) year period.
- q) Any dispute with regards to the engagement against this advertisement will be under the jurisdiction of Dibrugarh district court only.
- r) Oil India Limited reserves the right to cancel or postpone the Contractual Engagement Process at any stage without assigning any reason.
- s) Candidates are advised to keep checking OIL's website regularly for any update/information pertaining to the above contractual engagement requirement(s).

Mobile Phones, calculators, any other electronic devices or objectionable items are strictly banned in the entire premises of the venue. Please note that, if any candidate is found carrying or using such items within the entire premises of the venue, the candidate will be debarred from appearing in the Walk-in-Interview and candidature of such a candidate will be disqualified/rejected. Further, a candidate committing such an unscrupulous act is also liable to be blacklisted and may not be considered for any further requirement in OIL. Furthermore, such a candidate is also liable for appropriate legal action.

BEWARE OF FRAUDULENT OFFERS

It has been brought to our notice that some unscrupulous individuals/criminal elements are attempting to defraud jobseekers/general public by issuing fake engagement/appointment letters, assuring jobs etc. in Oil India Limited. It may be noted that Oil India Limited has well laid out and transparent policies/procedures and engagement/appointment letters are issued by the Company to selected candidates at the conclusion of such a process. Oil India Limited does not authorize any person/organization outside of Oil India Limited to offer any job on its behalf.

Through this public notice, Oil India Limited warns all job seekers/general public to be vigilant against such unscrupulous elements and reject such engagement/appointment letters, assurance of jobs etc. in the Company. Oil India Limited will not be responsible for any loss/damage suffered either directly or as a consequence of such fake offers from any source whatsoever.

For office use only:
Selection Category:



Recent 3cm x 3cm
coloured
photograph

PERSONAL BIO-DATA
(CONTRACTUAL ENGAGEMENT)

Statement of Shri/Smt. _____ (IN BLOCK LETTERS) given
at the time of Walk-in Interview for the requirement of _____.

1. **Date of Birth** (DD/MM/YYYY):

2. **Gender** : **Male / Female** (Please put ✓ as applicable)

3. **Marital Status**: **Married / Unmarried** (Please put ✓ as applicable)

4. **Mother Tongue**:

5. **Father's / Mother's Name**:

6. **Identification Mark**:

7. **Caste**: GEN ST SC OBC-NCL EWS 8. **Sub-Caste**:

(Please put ✓ as applicable)

| | | | |
|-------------------------------------|---|--|--|
| 9. Other Recognized Category | : | <u>Ex-Servicemen</u> (Mention length of Service in Defence) | <u>Persons with Benchmark Disability</u> (Mention category & % age of disability) |
| | | | |

10. Permanent Address:

Vill/Town/ Place :

P.O. : PIN :

Police Station : District :

State : **Mobile No.** :

E-mail ID (in block letters) :

11. (A) Relevant Educational Qualification (acquired as on date):

| Exam Passed | Board/University/Institute | Percentage of Marks | Year of Passing |
|-------------|----------------------------|---------------------|-----------------|
| | | | |
| | | | |

(B) Other Qualification - License/Permit etc. (acquired as on date):

| License/Permit etc. | Board/Authority/Institution | Part/Class etc. | License/Permit etc. No. | Valid till |
|---------------------|-----------------------------|-----------------|-------------------------|------------|
| | | | | |
| | | | | |

Signature of candidate: _____

Date: _____

12.

| Work Experience: | | | | |
|-------------------------|--------------------------------------|-----------------|-----------|--------------------------|
| Designation | Employer's Name & Address | Duration | | Total no. of Days |
| | | From | To | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

13. I, Shri/Smt. _____, hereby solemnly declare that, **no criminal case against me pending before any Court/ never been arrested / never been prosecuted / never been in Jail or Police Custody / never been fined by the Government Authority / never been convicted by a Court of Law / never been debarred from appearing in any examination / never been rusticated by any educational authority / Institution** and the above information are duly filled by me and are true to the best of my knowledge. If any false/incorrect declaration/information has been made/provided by me herein, I will be liable for cancellation/disqualification at any stage of my contractual engagement and for such action as deemed fit in this regard.

Signature: _____

Full Name: _____

Date: _____

Enclosure:

1. **DOB proof**
2. **Category proof**
3. **Address proof**
4. **Education qualification proof**
5. **Work experience certificate**
6. **Any other**